

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING – June 17, 2021**

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C. Faucheux called the meeting to order at approximately 11:00am on Thursday, June 17, 2021 via teleconference.

Members present were, C. Faucheux, R. Drexel, K. Bourgeois, S. Jasmin, and H. Banquer, thus achieving a quorum. Also present were S. Van Sickle (Transdev), G. Guter (Transdev), R. Killebrew (Transdev), W. Evans (Transdev), and A. Thompson (Solutient). Board members absent included E. Broussard, III.

**C. Faucheux asked all board members to review the minutes from the May 26, 2021 board meeting. It was moved to accept by R. Drexel and seconded by S. Jasmin. Motion carried unanimously.**

C. Faucheux asked if there were any public questions or comments. There were none.

Operations Report for May 2021. The number of passengers transported in April was 1,197. The daily average was 47.88 riders. Average scheduled trips per hour was 1.13. Revenue collected was \$2,308 and 8 vouchers. There were 11,631 miles traveled at an average cost of \$8.52 per mile. Average miles per trip was 9.71. The ADA denial rate was 0%.

A. Thompson presented the May 2021 Secretary/Treasurer's Report. Profit and Loss through May is \$137,278.01. Profit and Loss from inception through May 2021 is (\$177,000.30). Total Equity & Liabilities as of May 31, 2021 totals \$315,101.16. The Statement of Cash Flows shows total cash as of May 31, 2021, and inception through May 31, 2021 to be \$315,101.16.

**C. Faucheux requested a motion approving the May 2021 Secretary/Treasurer's Report. It was moved by K. Bourgeois and seconded by H. Banquer. Motion carried unanimously.**

A. Thompson listed the following checks for accounts payable: Solutient, Invoice No. 11789 (May Services), \$6,250, Check No. 2318; Transdev, Invoice No. 5/01/2021 (May 2021 Services), \$93,680, Check No. 2319; and Dave Millet Insurance (Policy No. NDS00793), \$4,225.91; Check No. 2320.

**C. Faucheux requested a motion for approval of the accounts payable with change from "Board Meeting Minutes" as description of Expense to "Board Insurance." Approval of the accounts payable was moved by R. Drexel and seconded by K. Bourgeois. Motion carried unanimously.**

No collateralization report was included in the packet as the funding did not meet the \$250,000 threshold in May.

S. Van Sickle discussed the Louisiana Compliance Questionnaire and Resolution No. 04-2021.

**C. Faucheux requested a motion approving Resolution No. 04-2021, a resolution authorizing the River Parishes Transit Authority to approve the completed Louisiana Compliance Questionnaire for Audit Engagement of Quasi-Public Agencies. Approval of Resolution No. 04-2021 was moved by R. Drexel and seconded by H. Banquer. Motion carried unanimously.**

W. Evans will present the Pass Program selection for June at the next meeting.

The 5:00-5:29am, 7:00-7:29am, 2:00-8:59pm, and 3:00-3:29pm were the peak service periods in May.

S. Van Sickle reviewed the updated grant activity spreadsheet.

G. Guter discussed the Cityways project. Since the soft launch in April, there has been a major reduction in calls. Transdev is getting much positive feedback from RPTA riders. Transdev will send a copy of the press release to the board prior to the hard launch on July 6, 2021.

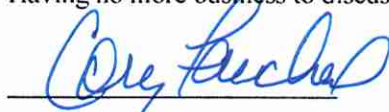
S. Van Sickle directed the board to the proposed line items for the American Recovery Plan (ARP) Funds.

**C. Faucheux requested a motion for approval of the American Recovery Plan funding line items. Approval was moved by H. Banquer and seconded by R. Drexel. Motion carried unanimously.**

The next meeting was proposed for July 8, 2021.

**C. Faucheux requested a motion to adjourn. Approval to adjourn was moved by H. Banquer and seconded by R. Drexel. Motion carried unanimously.**

Having no more business to discuss, the meeting was adjourned at approximately 11:30am.



Corey Faucheux, Chairperson

7-8-21

Date